

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1960  
September 21, 2021**

**OFFICIAL MINUTES**

- Members Present:** Robert Van Wicklin, Leonard Zlockie, Shana Chudy, Erin Cornelius, Debra Golley, William Murphy, Karl Northup
- Members Absent:** None
- Staff Present:** Robert Miller, Aimee Kilby, Maren Bush, Erich Ploetz
- Staff Absent:** Melissa Sawicki
- Others Present:** Schavon Byroads

**Call to order of meeting**

President Van Wicklin called the regular meeting of September 21, 2021, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

**Roll Call**

All Present

**Changes, Additions and Deletions to the Agenda**

Additions:

16. New Business:
- j. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of Robert Miller, Superintendent of Schools, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Ellicottville Central School Related Professional Association (the “Association”) and the Ellicottville Central School District (the “District”) providing for clarification of the Contract’s longevity provision language in accordance with the terms of the Memorandum of Agreement as presented to the Board.

**Approve Agenda**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the September 21, 2021, Board of Education Meeting with additions.

**Yes – 7  
No – 0  
Carried**

**Public Comment**

None

**Presentations & Reports**

External Audit 2020-2021 school year (Buffamante, Whipple, Buttafaro, PC) – Danna Isamen presented a Power Point of the 2020-2021 External Audit.

**Communications, Commendations**

None

**Informational Items**

None

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**Superintendent's Report – Robert Miller**

**Re-Opening Guidance:**

1. Information has been shared with Board Members and Staff
  - a. Universal Masking
  - b. Vaccinations (see #5 below)
  - c. Weekly Testing (see #5 below)
2. Now that things have settled down a little with respect DOH and NYS changes to the vaccination / testing / masking news and mandates, our reopening plan and summary on-line will be updated.
3. We have communicated the importance of providing mask breaks for students throughout the day.
4. We have reviewed that masks are still optional when outside.
5. Still working on an e-mail / letter to all staff regarding the NYS mandate for weekly testing or proof of vaccinations. This is in response to the information we received in our meeting with the CCDOH and Catt Co Dept of Emergency Services on 9/17/2021.
6. Testing of unvaccinated staff:
  - a. Will be free.
  - b. The District is working with CCDOH, Catt County Emergency Services and Affinity Testing.
  - c. We order the tests and Catt County Emergency Services will be here to oversee the process.
  - d. These tests will be PCR Screening tests, not Diagnostic testing which are used for people that are symptomatic.
  - e. Currently very hard to find screening tests.

**Open House:**

1. We are looking to hold some sort of virtual open house this Fall. This decision was made as there were concerns with bringing large amounts of extra people into the classrooms while COVID numbers are on the rise. The event is still being planned and may include a combination of taped classroom "visits," as well as some live-streamed events.

**Capital Project:**

- a. Final hookups, startup, and cleaning of kitchen equipment.
- b. Installation of cooler and freezer – Delayed from manufacturer. Will use temporary until new ones arrive
- c. Minor HVAC hookups, and final testing/commissioning of equipment.
- d. Installation of new doors.
- e. Installation of new speakers in classrooms.
- f. Installation of new parking lot light poles. Delayed from manufacturer
- g. HS wing roof almost done
- h. Track has been installed
- i. Work on security systems will be ongoing

**Mold in OT/PT:**

- a. We recently found mold in the OT/PT room.
- b. Staff and classes have been moved.
- c. Doors remain closed and we are running dehumidifier and air filter
- d. Will have professionally cleaned.
- e. Researching how / why this happened.
- f. Checked other surrounding rooms and no other mold was found.

**Principals Reports:**

Erich Ploetz: MS/HS Principal

1. Opening of School: #rediatepositivity, #ecspride
2. Sources of Strength: <https://sourcesofstrength.org/>  
New Suicide Prevention Peer Leader Program coming to ECS Fall/Winter 2021
3. Homecoming Week – September 27 – October 2: Spirit Week, PowderPuff Football, Pep Rally, Outside Dance
4. Upcoming Events: 2021 NHS Induction on October 20<sup>th</sup>
5. Special Thank you: Pat Waldron, Melissa Metzler, Melissa Schultz, Sub Teachers & Support Staff

Maren Bush: Elementary Principal/Director of Curriculum

1. September 11<sup>th</sup> Mural and Timeline – created by fifth grade students
2. New Elementary Faculty
3. Curriculum/Professional Development
4. Character Education Celebrations

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**School Business Executive Report:** Aimee Kilby  
No Report

**Consent Items:**

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of August 25, 2021
- b. Acknowledgement of the August 31, 2021 and September 14, 2021 Claims Auditor Reports
- c. Approval of the July 2021 Treasurer's Report

**Yes – 7  
No – 0  
Carried**

**Committee Reports:**

Buildings, Grounds & Transportation – Capital Project: Superintendent Miller stated that things are moving along, although there are some delays due to product availability.

**Discussion Items:**

COVID – 19 Mandates: covered in the Superintendent's Report

**Old Business:**

None

**New Business:**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation from David Shreckengost of the book With Honor and Respect by David Shreckengost.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 2020-2021 school year external audit (as presented by Buffamante, Whipple, Buttafaro, PC – External Auditors).

**Yes – 7  
No – 0  
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Cooperative Bid for Electric to Energy Coop of America at the indexed adder rate of \$0.00961 per kwh used. The actual amount that will be charged for the commodity will be the index-based adder, plus the current market price as established by the NYISO/LBMP Day Ahead Market Price. The term of the bid approval is from November 2021 meter read to November 2022 meter reads.

**Yes – 7  
No – 0  
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to declare the following items obsolete and advertise for sale: Enodis Ice Machine (in need of repairs) and 5 drinking fountains (Elkay, Oasis, and Halsay Taylor).

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Home Instruction Students for the 2021-2022 school year: 2<sup>nd</sup> grade (3), 3<sup>rd</sup> grade (1), 4<sup>th</sup> grade (2), 7<sup>th</sup> grade (1), 11<sup>th</sup> grade (1).

**Yes – 7  
No – 0  
Carried**

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Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation of a baby grand piano from the family of Mary Kay & Harold McCord.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval for Nicole Rust to volunteer 20 hours at ECS as a tutor in grades 7-12. Ms. Rust is a student at St. Bonaventure University.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement between the Ellicottville Central School Related Professional Association (the “Association”) and the Ellicottville Central School District pertaining to transportation.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, the Board of Education hereby approves the terms of the Memorandum of Agreement between the Ellicottville Central School Related Professional Association (the “Association”) and the Ellicottville Central School District (the “District”) providing for clarification of the Contract’s longevity provision language in accordance with the terms of the Memorandum of Agreement as presented to the Board.

**Yes – 7  
No – 0  
Carried**

**Personnel:**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Patricia Waldron to the position of long-term sub substitute for music effective retroactive to September 1, 2021 at a rate of \$150 per day.

**Yes – 7  
No – 0  
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to rescind the appointment of Donna Yox (teacher aide) effective September 1, 2021.

**Yes – 7  
No – 0  
Carried**

Moved by Chudy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Melissa Metzler to the position of long-term sub substitute for English effective retroactive to September 1, 2021 until tentatively November 12, 2021 at a rate of \$150 per day.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Nicole Wakelee to the substitute teacher list (non-certified) at a rate of \$95.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

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Moved by Northrup, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kathleen Isler to the substitute cleaner list at a rate of \$13.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Charles Cornish to the substitute bus driver list at a rate of \$16.70 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Cornelius, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Crystal Wilder and Jamie Edwards as advisors for 7<sup>th</sup> grade for the 2021-2022 school year.

**Yes – 7  
No – 0  
Carried**

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a resignation from John Ireland (bus driver) effective September 8, 2021.

**Yes – 7  
No – 0  
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Anna Stahlman to the substitute teacher list (non-certified) at a rate of \$95.00 per day. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

Moved by Cornelius, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Cassandra Wilson to the substitute teacher aide list at a rate of \$12.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7  
No – 0  
Carried**

**Policy**

None

**CSE/CPSE Recommendations**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500260, 900500333, 900501378, 900501379, 900500333, 900501456, 900500941, 900500260) at its meeting on September 21, 2021 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations August 17, 2021 – September 14, 2021.

**Yes – 7  
No – 0  
Carried**

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**Executive Session**

Moved by Murphy, seconded by Northrup, to move into Executive Session at 6:52 pm to discuss the 1 contractual item (ETA) and 3 contractual items (ECSRPA).

**Yes – 7  
No – 0  
Carried**

Moved by Zlockie, seconded by Cornelius, to come out of Executive Session and return to the regular meeting at 7:40 pm.

**Yes – 7  
No – 0  
Carried**

**Adjournment of Meeting**

Moved by Golley, seconded by Murphy, to adjourn the regular meeting of September 21, 2021, at 7:41 p.m.

**Yes – 7  
No – 0  
Carried**

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District Clerk

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Deputy District Clerk